

**Village of Waynesville  
Council Meeting Minutes  
January 3, 2022 at 7:00 pm**

Present: Mr. Brian Blankenship  
Mr. Chris Colvin  
Ms. Joette Dedden  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Absent: Mayor Earl Isaacs

Village Staff Present: Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

*CLERK’S NOTE- This is a summary of the Village Council Meeting held on Tuesday, January 3, 2023.*

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President Pro Tempore Dedden called the meeting to order at 7:00 p.m.

Roll Call – 6 present

Mr. Blankenship made a motion to excuse Mayor Isaacs and Mr. Gallagher seconded the motion.

Motion – Blankenship

Second – Gallagher

Roll Call – 6 yeas

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**Mayor Acknowledgements**

None

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**Disposition of Previous Minutes**

Mrs. Miller made a motion to approve the minutes as written for the Council meeting on December 19, 2022 and Mr. Blankenship seconded the motion.

Motion – Miller

Second – Blankenship

**Roll Call – 6 yeas**

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**Public Recognition/Visitor’s Comments**

None

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**Old Business**

None

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**Reports**

**Finance**

The Finance Committee will meet on January 19, 2023 at 5:00 p.m., and the public is welcome to attend.

**Public Works Report**

Public Works met this evening. The next meeting is on February 6, 2023 at 6:00 p.m. The public is encouraged to attend.

**Special Committee Reports**

The Parks and Rec Board will meet on January 17, 2022 at 6:00 p.m.

**Village Manager Report**

- On December 20<sup>th</sup> there was a water break on Lytle Road. Thank you to Council members for bringing it to our attention, staff and Walt Biggs repaired it. Unfortunately, on December 26, there was another break 10 yards down from the original break on Lytle. Currently researching putting an insertion valve near there, as the crew had to repair the break hot because there was no way to shut the water off.
- The three surplus vehicles sold for \$19,423 on Gov Deals. Plan to use these funds for a new plow blade for the F-550.

- There is an ordinance on tonight's agenda to allow employees to take vacation time in 1-hour increments instead of 4-hour blocks. Also, this ordinance addresses full-time employees being paid time and a half for working actual holidays not just observed holidays. Currently, the manual says that only part-time and seasonal employees are paid time and a half for working actual holidays. This has recently become an issue because the police department is now staffed full-time and no longer reliant on reserve officers. An example of this, was Christmas Eve and Christmas fell on Saturday and Sunday, and the holidays were observed on Friday and Monday. So according to the personnel policy, those officers working on Friday and Monday were paid time and a half. But the officers that worked the actual holiday were paid regular time. This is not fair to those officers working the actual holiday.
- Met with Karie Novesl and she provided an insurance quote for the renewal of the Village's policy. The premium went down from last year's. There is an ordinance for the first reading tonight to approve the plan.
- Sent letters thanking local businesses for the donation of gift cards for the Village Christmas party. And again, thank you to Council for their donations, the staff is very appreciative.
- On January 11<sup>th</sup> the carpets will be cleaned at the Government Center.

## **Police Report**

- Provided a photograph of Michael Geyer receiving Officer of the Year for 2022.

Mr. Colvin asked if there was any new information on the break-in at the Waynesville Pharmacy. Chief Copeland stated Sgt. Denlinger attended a joint meeting with West Chester and Ross County to go over the break-ins. No further developments have happened, just hoping the criminals mess up and get caught.

Chief Copeland said that today at his Chief's Meeting, he spoke with Major Arrasmith about the Village's yearly contribution to the Warren County Drug Task Force. Chief Copeland stated that Major Arrasmith asked if the Village can do the same donation as last year, as it really does help. Unfortunately, the task force has been hit with several staffing issues as both the DEA and FBI have pulled their guys. Furthermore, one of the canine units was transferred to Hamilton. The Warren County Task Force had 472 cases in court, 1,914 traffic stops and attended 84 different events. Furthermore, according to the Ohio Department of Public Safety, Warren County ranked 8<sup>th</sup> in the state for methamphetamine confiscation, 12<sup>th</sup> for fentanyl, 2<sup>nd</sup> for prescription drugs, 4<sup>th</sup> for cocaine, and 5<sup>th</sup> for marijuana. The task force is integral to keeping drugs off the streets in Warren County. Mr. Lauffer asked if an officer in Waynesville were to pull over someone with narcotics would the Drug Task Force be there to help? Chief Copeland responded that they are there to assist every time Waynesville called them.

Mr. Colvin made a motion for the Village of Waynesville to donate \$9,000 to the Warren County Drug Task Force, the same amount as last year. Mr. Gallagher seconded the motion.

Motion – Colvin  
Second – Gallagher

**Roll Call – 6 yeas**

At this time Council and staff discussed the proposed Ohio Plan insurance renewal. Mr. Lauffer stated he felt cybersecurity coverage should be increased from the 250K limit with a 25K deductible to the 500K limit with the 25K deductible for an additional \$335 a year. He stated that this has been a big issue as of late.

**Financial Director Report**

None

**Law Report**

None

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**New Business**

Ms. Morley explained that before the Village proceeds with the electric and gas aggregate, Council must do two things: 1) Pass a motion to adopt the Operation and Governance Plans for natural gas and electric, and 2) Pass a motion to appoint Chief Copeland giving him permission to sign the applications to the PUCO. Mr. Gallagher asked that Council hold off on doing this until Mr. Forbes can answer a few questions on the documents. It was agreed that if any Council members have questions, email Chief Copeland and he will give these to Mr. Forbes for answers at the next meeting. This topic will be placed under Old Business for the next Council meeting.

Ms. Dedden stated that according to the Rules of Council, Council will need to elect President Pro Tempore for 2023 to run meetings in case of the Mayor’s absence.

Mrs. Miller made a motion to nominate Ms. Dedden for President Pro Tempore, and Mr. Gallagher seconded the motion.

Motion – Miller  
Second – Gallagher

At this time, there was a discussion about whether different individuals should be considered each year. Mr. Gallagher stated he believed that if an individual would like to be considered for the position, they should express interest before the meeting. Ms. Morley said she would make sure to have this on the agenda next year.

**Roll Call – 6 yeas**

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**Legislation**

**First Reading of Ordinances and Resolutions**

**Ordinance No. 2023-001**

An Ordinance Appointing Jeffrey D. Forbes and The Law Firm of Wood & Lamping LLP as Law Director for the Village of Waynesville, Ohio, and Establishing the Compensation

Mr. Lauffer made a motion to have the first reading for Ordinance 2023-001 and Mr. Gallagher seconded the motion.

Motion – Lauffer  
Second – Gallagher

**Roll Call – 6 yeas**

**Ordinance 2023-002**

An Ordinance Amending the Village of Waynesville Personnel Policy Manual Regarding Vacation Leave and Holiday Benefits and Declaring an Emergency

Mr. Gallagher made a motion to waive the two-reading rule for Ordinance 2023-002 and Mr. Blankenship seconded the motion.

Motion – Gallagher  
Second – Blankenship

**Roll Call – 6 yeas**

Mr. Gallagher made a motion to adopt Ordinance 2023-002 as an emergency and Mrs. Miller seconded the motion.

Motion – Gallagher  
Second – Miller

**Roll Call – 6 yeas**

**Ordinance No. 2023-003**

Authorizing the Village Manager to Award Property and Liability Insurance Coverage for the Village of Waynesville

Mr. Lauffer made a motion to amend Exhibit A for Ordinance 2023-003 to increase the cyber liability from 250K to 500K with a 25K deductible and Mr. Gallagher seconded the motion.

Motion – Lauffer  
Second – Gallagher

**Roll Call – 6 yeas**

Mr. Gallagher made a motion to have the first reading for Ordinance 2023-003 and Mr. Lauffer seconded the motion.

Motion – Gallagher  
Second – Lauffer

**Roll Call – 6 yeas**

**Second Reading of Ordinances and Resolutions**

**Ordinance No. 2022-061**

Authorizing the Village Manager to Enter into a Contract with Choice One Engineering Corporation in an Amount Not to Exceed \$14,450 for Professional Engineering Services Related to the Third Street Project

Mr. Gallagher made a motion to adopt Ordinance 2022-061 and Mr. Colvin seconded the motion.

Motion – Gallagher  
Second – Colvin

**Roll Call – 6 yeas**

**Ordinance No. 2022-062**

Authorizing the Village Manager to Enter into a Contract with Choice One Engineering Corporation in an Amount Not to Exceed \$20,800 for Professional Engineering Services Related to the Franklin Phase I Street Project

Mr. Blankenship made a motion to adopt Ordinance 2022-062 and Mr. Colvin seconded the motion.

Motion – Blankenship  
Second – Colvin

**Roll Call – 6 yeas**

**Tabled Ordinances and Resolutions**

**Ordinance No. 2022-041**

Authorizing the Village Manager to Enter into a Contract with the Henry P. Thompson Company for Scada System Upgrade Services

Mr. Gallagher made a motion to untable Ordinance 2022-041 and Mrs. Miller seconded the motion.

Motion – Gallagher  
Second – Miller

**Roll Call – 6 yeas**

Mrs. Miller made a motion to adopt Ordinance 2022-041 and Mr. Lauffer seconded the motion.

Motion – Miller  
Second – Lauffer

Mr. Colvin asked Chief Copeland’s opinion on this ordinance. Chief Copeland stated that this recommendation for the new SCADA system was made by water operators no longer employed by the Village. The new water operator, Brian Keith, looked over the quote and did not think it would be the best fit for the Village. The current system is working but getting technical help is very hard. InControl is not very accessible if the Village needs support. Mr. Keith is currently reviewing quotes and will make a recommendation on what he feels will best improve the current SCADA system. Mr. Lauffer asked if Mr. Keith could attend the next Public Works meeting, so they could meet him. Chief Copeland said he would arrange that.

**Roll Call – 6 nays**

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**Executive Session**

None

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All were in favor to adjourn at 8:17 pm.

Date: \_\_\_\_\_

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Jamie Morley, Clerk of Council